MCC Studio Use Log Sheet
Complete the log sheet(s) and place in the mail box situated in the foyer.

Name _____ Membership No. _____

Date _____ Time in _____ Time out _____ Contact phone _____

Amount Paid $ [   ] Specify method Cash [ ] Electronic [ ]

Circle the option that applies

Studio found clean & tidy	yes No	*Backdrop OK*	Yes No	*Tidied Studio Area*	Yes No	*Club Equipment Used*	Yes No	*Equipment cupboard tidied*	Yes No Not Applicable

Use the *Comments* section to explain your experiences or to expand on related issues

Comments _____

_____

_____

The details for each model or support person must be entered each and every time he/she participates in a shoot.
If any model is under 18 you must have a current **Working with Children Check** and a signed parent/guardian agreement form. (Tick appropriate box)   Not applicable [ ]   All completed [ ]

Models
Note: This information will only be available to MCC officials

Name _____ Contact phone _____
Address _____
_____

Name _____ Contact phone _____
Address _____
_____

Name _____ Contact phone _____
Address _____
_____

Name _____ Contact phone _____
Address _____
_____

Support
Note: This information will only be available to MCC officials

Name _____ Contact phone _____
Address _____
_____

Name _____ Contact phone _____
Address _____
_____

Name _____ Contact phone _____
Address _____
_____

If you have more people than can be covered by this Log Sheet, use a second one and simply put your name and the date at the top. Mark the first sheet with a 1 and the second with a 2.

MCC Studio Equipment Use Log Sheet

Instructions: Leave blank the rows for equipment you did not use
The Code is marked on the equipment.
Place a √ in the Condition Found if it is OK, an **X** if it is not or a **?** if you are not sure
Again use a √, X or ? for the returned condition
Use the comments column to explain any X or ? or to describe other issues that have arisen

Name _____ Membership No. _____ Date _____

Equipment	Code	Condition found	Condition returned	Comments
Strobe Sets				
Bowen Set 1				
Bowen Set 2				
Bowen Set 3				
Strobe Units				
Monolite 400E				
Monolite 200E				
ProSeries 1000E				
Millenia				
Wireless Triggers				
YAH Wireless Trigger 1				
YAH Wireless Trigger 1				
Stands				
QuartzColor 2365 1				
QuartzColor 2365 2				
Manfrotto 36061 1				
Manfrotto 36061 2				
Manfrotto 1004BAC 1				
Manfrotto 1004BAC 2				
LightPro				
Supports				
Manfrotto AutoPole 1				
Manfrotto AutoPole 2				
Light Boxes				
Light Box LightPro 1				
Light Box LightPro 2				
Light Box Curved				
Tungsten Floods				
Blue 1000W				
IaneBeam 2KW				
Minim23				
Minim F				
Cima 1000				
Philips Appolo Cambi				
Strand Red Head 800W				
Strand Red Head 800W				